

## **Berkeley Heights Downtown Beautification Committee**

### **Meeting Minutes**

*April 18, 2016*

*Present:* Jeanne Kingsley, Julie Lloyd, Midge Vicendese, Paul Beisser, Donovan Hall, Nicole Quiroga, Thomas Pirone, and Katherine O'Kane

*Next meeting:* May 11, 2016, 7:30PM, Town Hall

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#### **I. Call to order**

Julie Lloyd called to order the regular meeting of the Downtown Beautification Committee at 7:30PM on April 18, 2016 at Town Hall Conference Room.

#### **II. Approval of minutes from last meeting**

Donovan Hall presented the minutes from the last meeting, March 9, 2016. The minutes were edited and approved with minor revisions.

#### **III. Open Issues**

- a) Committee discussed and reviewed the new Design Standards for the township. This Ordinance will be used to provide specific guidelines and standards to promote functional and attractive site plans and subdivisions. Associate Planner from Harbor Consultants, Inc., Katherine O'Kane, provided assistance with editing and formatting the Design Standards with the committee. The document was reviewed in its entirety during the meeting, and all edits will be addressed by Harbor Consultants before the Design Standards go in front of town council.
- b) Committee discussed the status of the new Berkeley Heights Welcome Signs, which are currently in production.
- c) The meeting concluded with Julie Lloyd requesting the committee to begin brainstorming future goals of the Downtown Beautification Committee for the next meeting.

#### **IV. Adjournment**

Julie Lloyd adjourned the meeting at 9:15PM.

Minutes submitted by: Donovan Hall

Minutes approved by: Julie Lloyd

Seconded by: Midge Vicendese