

VII. ADMINISTRATION REPORTS

Mayor Woodruff

Township Administrator – John Bussicolo

VIII. APPROVAL OF MINUTES –

Public Meeting – October 20, 2015

IX. HEARING ON AGENDA ITEMS ONLY – 3 minutes per resident

Comments are welcome during the public comment period during this meeting on any agenda item. However, if an ordinance is listed for its own public hearing on the agenda, please hold your comments for that particular public hearing. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The (Mayor/Council President) will keep time. Please promptly yield on the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

X .NEW BUSINESS- RESOLUTIONS

OFFICIAL ACTION WILL BE TAKEN ON THE FOLLOWING:

A. RESOLUTIONS

1. Resolution approving Bill List dated November 10, 2015 in the amount of \$612,149.01.
2. Resolution approving insertion of additional revenues in the budget of the year 2015.
3. Resolution authorizing the online auction services of GovDeals (www.GovDeals.com.)
4. Resolution authorizing the Township to enter into the Houston-Galveston Area Council Cooperative Purchasing Program.
5. Resolution authorizing the release of a cash Performance Bond in the amount of \$74,640.16, to Alcatel-Lucent USA, Inc. for work performed at 600 Mountain Avenue.
6. Resolution awarding a contract for a One (1) Gallon Heavy Duty Model 403 U Series Stainless Steel Dump Body – or approved equal, to Cliffside Body Corp., 130 Broad Avenue Fairview, NJ 07022, in the amount of \$18,175.00.

7. **CONSENT AGENDA** – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
 - a. Resolution authorizing the Tax Collector to refund the following 2015 tax overpayment:

1.Yuli & Rosa Verbitsky	57 Robbins Avenue	\$51.42
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 - b. Resolution authorizing a redemption of Tax Sale Certificate #14-00004 to John Venutolo, for Block #3303, Lot #12, located at Mountain Avenue in the amount of \$1,287.42.
 - c. Resolution proclaiming the week beginning November 16, 2015 as “Band Appreciation Week” in recognition of Governor Livingston High School.

XI. INTRODUCTION OF ORDINANCES:

Public Hearing and Final Adoption scheduled for November 24, 2015:

“AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS.” Explanation: This Ordinance amends the Township’s current Salary Ordinance (Ordinance #5-2015) to update and add the salary ranges for the various positions.

X11. CITIZENS HEARING - 3 minutes per resident

Comments are welcome during the public comment period during this meeting on any matter over which the Township has jurisdiction. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The Mayor and/or Council will keep time. Please promptly yield the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

XIII. EXECUTIVE SESSION-

- 1. Attorney/Client Privilege- Litigation- Affordable Housing**
- 2. Contract Negotiations/Land Acquisition-Little Flower Church**

XIV. ADJOURNMENT

Ana Minkoff, Township Clerk

Mayor's Correspondence
October 2015

1. **Neglia Engineering** – Invitation to cocktail party at the League of Municipalities Convention
2. **Berkeley Heights YMCA** – Invitation to 20th Anniversary celebration
3. **Alexander Mirabella** – invitation to ceremony for presentation of checks for Kids Rec Trust and Greening Union County Grants
4. **Vince Bury** – Letter with observations and suggestions for Floyd Taylor Field
5. **Homefirst** – Third annual Evening of Thanks for volunteers
6. **Highlander Band Parents Organization** – request for resolution proclaiming week beginning Nov 16 as Band Appreciation Week
7. **NJSLOM** – designation of alternate voting delegate for the LOM conference business meeting
8. **Musical Club of Westfield** – invitation to Centennial Concert
9. **NJCM** – conference magazine
10. **PSEG** – policy letter regarding the cost responsibility for traffic control necessary for utility work
11. **The Rotarian** – November 2015 issue
12. **Vince Bury** - Letter with observations and suggestions for Floyd Taylor Field
13. **NJLM** – letter urging support for the Gateway infrastructure project
14. **Judy Rattner** – letter requesting proclamation honoring Mrs. Helen Kirsch and invitation to reception in her honor at CMS
15. **Victoria Durbin Drake UC Trust Fund Administrator** – letter announcing Kids Rec Trust award of \$55,000
16. **Victoria Durbin Drake UC Trust Fund Administrator** – letter announcing \$1,000 matching grant for Greening Union County
17. **NJ Youth Challenge Academy** – letter of introduction for this program which gives at risk youth a second chance at receiving HS diplomas.
18. **NJCM** – 2016 Winter Summit agenda
19. **Thomas Edison State College** – info about their booth at the NJSLOM conference
20. **Patrick Smith** – letter requesting permission to hold the 2016 BH 5K
21. **NJLM** – listing of upcoming Seminars and Events
22. **NJ Bankers** – letter providing contact info for professionals related to neglected foreclosure properties
23. **Grotto Engineering Associates** – invitation to NJLOM booth exhibit and intro to their firm
24. **UC Dept of Human Services Division on Aging** – November 2015 issue of The Service Network

TOWNSHIP COUNCIL CORRESPONDENCE
October 2015

1. Correspondence received on October 19, 2015 from EcolSciences, Inc. regarding Village Square Cleaners (Notice of Environmental Investigation/Remediation Activities).
2. Correspondence received on October 26, 2015 from the Township of Long Hill, regarding adoption of a draft Downtown Valley Commercial District Element of the Master Plan.
3. Correspondence received on October 29, 2015 from the Borough of Wanaque, regarding a Borough Council Resolution petitioning the Governor and State Legislature to form a Commission to explore the elimination or reduction of County government in New Jersey, and invitation to do the same.
4. Correspondence received on October 30, 2015 from the Borough of Fanwood, regarding adoption of a resolution supporting the Gateway Trans-Hudson Tunnel Project.

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

BE AND IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, authorizes and directs the Township Treasurer to make payment of vouchers listed on the Bill List dated 11/10/15, in the amount of \$612,149.01 such vouchers having been received by the Township Council, having been satisfied that appropriate procedure has been followed in the processing of said vouchers.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk

#2

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, N.J.S.A. 40a:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget; and

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Berkeley Heights, hereby requests the Director of the Division of Local Government Services to approve insertion of the following items of additional revenues in the budget of the year 2015:

Miscellaneous Revenue – Section F:

Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government Services
Public and Private Revenues Offset with Appropriations:

NJDEP - Clean Communities Program	\$27,072.28
Municipal Alcohol Education/Rehabilitation Program	1,286.53
Click It or Ticket	4,000.00
Greening Union County	2,896.00
Drive Sober or Get Pulled Over Statewide Labor Day Crackdown	5,000.00
Drive Sober or Get Pulled Over Year End Holiday Crackdown	5,000.00
Body Armor Replacement Fund	2,520.66

BE IT FURTHER RESOLVED, that like sums be and the same are hereby appropriated under the captions of:

General Appropriations:

(a) Operations – Excluded from “CAPS” – Public and
Private Programs Offset by Revenues:

NJDEP - Clean Communities Program	\$27,072.28
Municipal Alcohol Education/Rehabilitation Program	1,286.53
Click It or Ticket	4,000.00
Greening Union County	2,896.00
Drive Sober or Get Pulled Over Statewide Labor Day Crackdown	5,000.00
Drive Sober or Get Pulled Over Year End Holiday Crackdown	5,000.00
Body Armor Replacement Fund	2,520.66

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution is to be filed forthwith in the office of the Director of Local Government services for approval.

APPROVED this 10th day November, 2015

ATTEST:

Ana Minkoff
Township Clerk

Agenda Item No.: 3

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

**AUTHORIZING THE SALE OF SURPLUS PERSONAL
PROPERTY NO LONGER NEEDED FOR PUBLIC USE
ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Township of Berkeley Heights has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the *Township* intends to utilize the online auction services of GovDeals located at www.GovDeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9; and

WHEREAS, Township Council finds it to be in the best interests of the Township to authorize the sale of the surplus property identified on Schedule A by online public auction.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, that the Township is hereby authorized to sell the surplus personal property as indicated on Schedule A on the State-approved online auction website of GovDeals (www.GovDeals.com).

BE IT FURTHER RESOLVED that the terms and conditions of the agreement entered into between GovDeals and the Township of Berkeley Heights are available at www.GovDeals.com and in the Township Clerk's office.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded by the Township Clerk to the New Jersey Division of Local Government Services and GovDeals.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 10th day of November , 2015.

ATTEST:

Ana Minkoff, Township Clerk

TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
SCHEDULE A

<u>Item Number</u>	<u>Asset</u>	<u>Description</u>	<u>Mileage (if applicable)</u>
1	1998 Ford Explorer	1FMZU35P3WUB63855	121,727
2	2001 Ford Explorer	1FMZU83P61ZA54205	92,939
3	2003 Ford Crown Victoria	2FAFP71WX3X125049	105,509
4	1995 Elgin Street Sweeper		22,276
5	1974 Ford Tractor with Brush Hog		
6	US Cargo Trailer	4PL400C15X1035593	
7	Car Mate Trailer	4PKV612S7SL0034	
8	7ftx12ft Unknown Trailer		
9	4ftx8ft GVWR 1180 Trailer		
10	Lot of 3 Meyers Plows		
11	Rem XQL 8 Drawer Tool Box		
12	(2) Metal Frame, 8ft Wooden Benches		
13	(2) 12ft Light Poles		

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) authorizes any contracting unit to purchase goods, or to contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other State; and

WHEREAS, the Houston-Galveston Area Council (H-GAC), as the Lead Agency, has offered voluntary participation in a National Government Cooperative Pricing System for the provision of goods and services; and

WHEREAS, the Township Administrator, and the Directors of the Township Departments, have recommended to the Township Council that the Township of Berkeley Heights participate in this Cooperative Pricing System for the provision of goods and services, specifically for the purchase of a new fire truck; and

WHEREAS, based on such recommendations, the Mayor and Township Council of the Township of Berkeley Heights has determined that the participation in the Cooperative Pricing System offers lower prices and is in the best interests of the citizens of the Township.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, that pursuant to N.J.S.A. 52:34-6.2(b)(3), the Township is hereby authorized to enter into the Houston-Galveston Area Council Cooperative Purchasing Program.

BE IT FURTHER RESOLVED that the Mayor, Township Clerk, and other appropriate Township official are hereby authorized to execute the Interlocal Contract for Cooperative Purchasing, a copy of which is attached hereto.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * _____

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services; and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * _____ and ends * _____. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

*

 Name of End User (local government, agency, or non-profit corporation)

*

 Mailing Address

*

 City State ZIP Code

*By: _____
 Signature of chief elected or appointed official

*

 Typed Name & Title of Signatory Date

Houston-Galveston Area Council
 3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
 Executive Director

Attest: _____
 Manager

Date: _____

**Denotes required fields*

#5

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, Alcatel-Lucent USA, Inc. was required to post a cash Performance Bond in the amount of \$74,640.16, in connection with work being performed at 600 Mountain Avenue and the Township Engineer in a letter dated October 30, 2015 has recommended a full release of the cash Performance Bond in the amount of \$74,640.16, pending the receipt of a Maintenance Bond in the amount of \$373,200.79.

NOW, THEREFORE BE IT RESOLVED, by the Township Council, Township of Berkeley Heights, County of Union, hereby authorizes the Township Treasurer to release and return the cash Performance bond posted by Alcatel-Lucent USA, Inc. in the amount of \$74,640.16 and sent to Alcatel Lucent USA, Inc, 600 Mountain Avenue, Murray Hill, NJ 07974 in the amount of \$74,640.16, together with any applicable interest.

BE IT FURTHER RESOLVED, that a copy of this Resolution is to be forwarded to Alcatel-Lucent USA, Inc., Township Treasurer and Township Engineer.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk

#6

Agenda Item #

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

WHEREAS, the Township accepted bids on October 30, 2015, for a One (1) Gallon Heavy Duty Model 403 U Series Stainless Steel Dump Body – or approved equal; and

WHEREAS, by letters dated October 30, 2015 the Township Engineer has recommended that the contract be awarded to Cliffside Body Corp., 130 Broad Avenue, Fairview, NJ 07022 in the amount of \$18,175.00, be accepted and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, Township of Berkeley Heights, County of Union, that the appropriate municipal officials are authorized to execute a contract with Cliffside Body Corp. and the Treasurer is authorized to pay properly completed vouchers for the provision of a One (1) Gallon Heavy Duty Model 403 U Series Stainless Steel Dump Body – or approved equal, not to exceed \$18,175.00.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to advertise the award of this contract in accordance with law.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a copy of this Resolution to Cliffside Body Corp.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk

Agenda Item

#

7a

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, the Tax Collector has advised that there was an overpayment of a portion of 2015 property taxes for property known as Block #804, Lot #9 also known as 57 Robbins Avenue, which requires a refund in the amount of \$51.42; and

NOW, THEREFORE BE IT RESOLVED that the Treasurer is authorized to refund the overpayment for 2015 taxes in the amount of \$51.42 to Yuly & Rosa Verbitsky, 57 Robbins Avenue. Berkeley Heights, NJ 07922.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to Yuly & Rosa Verbitsky, Treasurer and Tax Collector.

APPROVED this 10th day of November, 2015.

Attest:

**Ana Minkoff
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, the Township of Berkeley Heights issued Tax Sale Certificate #14-00004 to John Venutolo, for Block #3303, Lot #12, located at Mountain Avenue, Berkeley Heights, NJ; and

WHEREAS, the owners of such property have now redeemed such certificate and the lien holder John Venutolo, is entitled to receive redemption in the amount of \$1,287.42 to be paid by or on behalf of the homeowner.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, that the Treasurer is authorized to pay out the sum of \$1,287.42 in redemption of Tax Sale Certificate #14-00004 upon the submission of a properly completed voucher and surrender of such certificate.

Copies of this Resolution are to be forwarded to, John Venutolo, Tax Collector and the Treasurer.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, that the Mayor and Township Council are hereby authorized to make the following Proclamation:

The Mayor and Council of the Township of Berkeley Heights, hereby publicly proclaim the week beginning November 16, 2015 as

“BAND APPRECIATION WEEK”

in recognition of **GOVERNOR LIVINGSTON HIGH SCHOOL.**

BE IT FURTHER RESOLVED that copies of this resolution are to be forwarded to the Governor Livingston Band Parents Organization.

APPROVED this 10th day of November, 2015.

ATTEST:

Ana Minkoff
Township Clerk

Explanation: This Ordinance amends the Township's current Salary Ordinance (Ordinance #5-2015) to update and add the salary ranges for the various positions.

AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS

BE IT ORDAINED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, pursuant to N.J.S.A. 40A:5-19 and N.J.S.A. 40A:9-10, that the Township's Salary Ordinance (Ordinance #4-2013 as amended by Ordinance No. 8-2013) as follows: [New language **bold and underlined**, and deleted language in ~~double strikethrough~~.]

SECTION 1.

The annual salaries and wages of the elected and appointed officials of the Township and certain non-union Township employees in the various municipal departments of the Township of Berkeley Heights shall be fixed from time to time by the Township Council by Resolution and, except as provided herein shall not be less than the minimum amounts nor more than the maximum amounts hereinafter set forth for each position.

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Administration & Executive	Mayor	1.00	4,000.00
	Council Members	1.00	3,500.00
	Township Administrator	60,000.00	135,150.00
			<u>59,466.00</u>
	Executive Assistant	25,000.00	54,060.00
	Administrative Assistant	25,000.00	48,654.00
	Township Clerk	50,000.00	95,145.00
	Acting Township Clerk	35,000.00	63,600.00
	Deputy Township Clerk	25,000.00	54,060.00

Finance Department	Treasurer/Chief Financial Officer	60,000.00	108,120.00
	Assistant Finance Officer	40,000.00	60,000.00
	Tax Assessor	20,000.00	54,060.00
	Tax Collector	20,000.00	65,090.00
Municipal Court	Municipal Judge	10,000.00	35,700.00
	Municipal Prosecutor	10,000.00	20,400.00
	Public Defender	3,000.00	10,200.00
	Board of Adjustment Attorney	2,000.00	5,100.00
Public Works - Engineering Division	Township Engineer/ Director of Public Works	45,000.00	108,970.00
	Asst. Dir. of Public Works	45,000.00	82,712.00
	Zoning Official <u>(Tree Inspector & Code Review Officer)</u>	30,000.00	65,508.00
	Construction Official Dispatcher/Asst Terminal Agency Coordinator	60,000.00 1.00	86,496.00 2,500.00
Stipends	Board of Health Secretary	1.00	4,000.00
	Fire Official	1.00	13,000.00
Fire	Fire Official	1.00	13,000.00
	Superintendent of Wastewater Management	85,000.00	127,200.00
Sewer Plant	Acting Superintendent of Wastewater Management	50,000.00	79,500.00
Police Dept	Chief	90,000.00	156,060.00

	Police Secretary	28,000.00	54,060.00
	Confidential Secretary	28,000.00	59,466.00
	Special Police (per hr)	8.38	30.00
	Special Police Matrons (per hr)	8.38	30.00
	Crossing Guards (per hr)	8.38	30.00
Emergency Management	Emergency Management Coordinator	500.00	5,500.00
	Assistant Emergency Management Coordinator	500.00	1,500.00
Part Time Hourly Employees			
	Level 1 -, Seasonal	8.38 Hr	18.00/Hr
	Level 2 - Casual	10.00/Hr	30.00/Hr
	Level 3 - Casual w/ License *	20.00/Hr	45.00/Hr
	Level 4 - Part Time w/ License*	20.00/Hr	45.00/Hr.

* This includes all Sub code officials.

SECTION 2.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3.

All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4.

The provisions of this Ordinance shall be effective according to law.

Introduced:

Adopted:

Robert Woodruff
Mayor

ATTEST:

Ana Minkoff
Township Clerk

**NOTICE OF
INTRODUCTION**

Ordinance -2015

“AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS.”

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights , do hereby certify that the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, on **November 10, 2015** and that said Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on **November 24, 2015** at **7:00** p.m. or as soon thereafter, as practical, same can be considered, at the Municipal Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. During the week prior to and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s office in said Municipal Building, to the members of the general public who shall request the same.

**Ana Minkoff
Township Clerk**