

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
REORGANIZATION MEETING AGENDA  
JANUARY 1, 2015 – 1:00 PM**



Adequate notice of this meeting has been provided by posting same on the bulletin board of Town Hall, forwarding a copy to the Courier News and Star Ledger at least forty-eight hours prior to this meeting, all in accordance with the Open Public Meetings Act.

**I. Call to Order – 1:00 PM**

**II. Flag Salute**

**III. Invocation – Reverend Murdoch MacPherson**

**IV. Roll Call:**

- Edward Delia
- Marc Faecher
- Kevin Hall
- Jeanne Kingsley
- Craig Pastore
- Thomas Pirone
- Robert Woodruff, Mayor

**V. Administration of Oath of Office and Presentation of Certificate of Election to Robert Woodruff  
By the Honorable Allan G. Lesnewich, J.S.C.**

**VI. Administration of Oath of Office and Presentation of Certificate of Election to Jeanne Kingsley.**

**VII. Administration of Oath of Office and Presentation of Certificate of Election to Marc Faecher**

**VIII. Nominations for Council President and Council Vice President for the 2015 Township Council.**

- A. The Mayor opens nominations for Council President
- B. The Mayor opens nominations for Council Vice President

**IX. Oath of Office – Police Patrolman – Christopher M. Affinito  
Oath of Office – Police Patrolman – Donald L. Maxwell**

**X. 1<sup>st</sup> Public Participation Session – Agenda Items Only**

**XI. RESOLUTIONS FOR 2015 REORGANIZATION:**

**A. RESOLUTIONS**

- 1. Resolution consenting to the Appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP as Township Attorney.

2. Resolution consenting to the appointment of Michael Mitzner as the Municipal Prosecutor.
3. Resolution consenting to the appointment of August Santore as the Public Defender.
4. Resolution appointing Anthony Padovano, Jr. as Chief of the Berkeley Heights Volunteer Fire Department.
5. Resolution consenting to the appointment of Samuel Klein and Company, as Township Auditor.
6. Resolution consenting to the appointment of McManimon and Scotland, LLC, as the Township Bond Counsel.
7. Resolution consenting to the appointment of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC, as Township Tax Attorney.
8. Resolution consenting to the appointment of Jeffrey R. Surenian & Associates, LLC, as Township COAH Attorney.
9. Resolution consenting to the appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP, as the Township Labor Attorney.
10. Resolution consenting to the appointment of Brown & Brown Metro, Inc. as the Township Insurance Broker.
11. Resolution consenting to the appointment of Van Cleef Engineering Associates to Engineering Services related to Waste Water Treatment.
12. Resolution consenting to the appointment of Harbor Consultants as Township Planner.
13. Resolution appointing Barbara Russo and Ana Minkoff as the Berkeley Heights representatives for CDBG and John Bussiculo and Tom Barton as the alternate representatives for CDBG and authorizing them to make Grant Application for the Year XXXX Union County Community Development Block Grant Program.
14. Resolution authorizing appropriations to provide for period of January 1, 2015 until budget adoption, not to exceed 26.25% of the 2014 budget.
15. Resolution authorizing the appropriations for temporary budget debt service for the Township of Berkeley Heights for the coming fiscal year.
16. Resolution authorizing Barbara Russo as Fund Commissioner and John Bussiculo as Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund.
17. Resolution appointing Kevin Hall, Council Representative, to the Planning Board.

**18. CONSENT AGENDA** – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Resolution Establishing Council Meeting Schedule for 2015.
- b. Resolution designating Courier and Star Ledger as the legal newspapers for the Township.
- c. Resolution authorizing Mayor, Clerk and Township Treasurer to sign checks, legal documents, etc.
- d. Resolution designating Institutions as depositories of Township funds and naming officials who may issue or sign checks.
- e. Resolution authorizing Township Treasurer to maintain a payroll account with TD Bank and draw there from.
- f. Resolution establishing interest rate on delinquent taxes and sewer charges up to \$1,500.00 and interest rate on delinquent taxes and sewer charges in excess of \$10,000.00 and allowing for a ten (10) calendar day grace period on both.
- g. Resolution authorizing establishment of Petty Cash Funds.
- h. Resolution authorizing the Tax Collector to conduct an annual tax sale of the prior year delinquencies.
- i. Resolution authorizing all library fines, moneys received from photocopy machines and gifts/donations received by the library to be re-appropriated to them to be used for library purposes.

**XII. Mayor's Statement**

**XIII. Township Council – Statements**

**XIV. 2<sup>nd</sup> Public Participation Session**

**XV. Benediction – Reverend Murdoch MacPherson**

**XVI. Adjournment**

**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, that

be and is hereby elected **Council President** of said Township Council the Township of Berkeley Heights during the year 2015; and

be and is hereby appointed **Council Vice President**, said Vice President shall have all the powers and duties of the Council President in his/her absence during the year 2015.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the aforementioned appointees.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Attorney** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **McElroy, Deutsch, Mulvaney & Carpenter, LLP** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Attorney will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **McElroy, Deutsch, Mulvaney & Carpenter, LLP** is appointed **Township Attorney** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **McElroy, Deutsch, Mulvaney & Carpenter, LLP** which Agreement shall govern all services rendered by **McElroy, Deutsch, Mulvaney & Carpenter, LLP** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Municipal Prosecutor** during 2015; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Michael Mitzner** to such position for a term to expire December 31, 2015; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that

**Michael Mitzner**

be appointed as **Municipal Prosecutor** from January 1, 2015 to December 31, 2015

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

A copy of this resolution shall be published in the appropriate paper as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Municipal Court Administrator, the Treasurer and the above appointee.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Public Defender** during 2015; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **August Santore** to such position for a term to expire December 31, 2015; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that

**August Santore**

be appointed as **Public Defender** from January 1, 2015 to December 31, 2015.

**WHEREAS**, this contract is awarded without competitive bidding as a “professional service” under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

A copy of this resolution shall be published in the appropriate paper as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Municipal Court Administrator, the Treasurer and the above appointee.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** that the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled, that Anthony Padovano Jr. , 1075 Plainfield Avenue, Berkeley Heights, NJ, is hereby appointed as Chief of the Berkeley Heights Volunteer Fire Department effective January 1, 2015.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to Anthony Padovano, Jr.

**APPROVED this 1<sup>st</sup> day of January, 2015**

**ATTEST:**

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Ana Minkoff  
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Auditor** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Samuel Klein and Company** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Auditor will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **Samuel Klein and Company** is appointed **Township Auditor** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Samuel Klein and Company** which Agreement shall govern all services rendered by **Samuel Klein and Company** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Bond Counsel** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **McManimon, Scotland & Baumann, LLC** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Bond Counsel will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a “professional service” under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **McManimon, Scotland & Baumann, LLC** is appointed **Township Bond Counsel** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **McManimon, Scotland & Baumann, LLC** which Agreement shall govern all services rendered by **McManimon, Scotland & Baumann, LLC** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Tax Attorney** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Tax Attorney will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC** is appointed **Township Tax Attorney** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC** which Agreement shall govern all services rendered by **DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, PC** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township COAH Attorney** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Jeffrey R. Surenian and Associates, LLC** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township COAH Attorney will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **Jeffrey R. Surenian and Associates, LLC** is appointed **Township COAH Attorney** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Jeffrey R. Surenian and Associates, LLC** which Agreement shall govern all services rendered by **Jeffrey R. Surenian and Associates, LLC** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Labor Attorney** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **McElroy, Deutsch, Mulvaney & Carpenter, LLP** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Labor Attorney will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **McElroy, Deutsch, Mulvaney & Carpenter, LLP** is appointed **Township Labor Attorney** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **McElroy, Deutsch, Mulvaney & Carpenter, LLP** which Agreement shall govern all services rendered by **McElroy, Deutsch, Mulvaney & Carpenter, LLP** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Insurance Broker** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Brown & Brown Metro, Inc.** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Insurance Broker will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **Brown & Brown Metro, Inc.** is appointed **Township Insurance Broker** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Brown & Brown Metro, Inc.** which Agreement shall govern all services rendered by **Brown & Brown Metro** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of **Engineering Services Related to Waste Water Treatment** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Van Cleef Engineering Associates** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Engineering services related to Waste Water Treatment will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **Van Cleef Engineering Associates** is appointed to **Engineering Services related to Wastewater Treatment** for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Van Cleef Engineering Associates** which Agreement shall govern all services rendered by **Van Cleef Engineering Associates** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a **Township Planner** during 2015; and

**WHEREAS**, such position has been established and is governed by the Administrative Code of the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayors appointment of **Harbor Consultants** to such position for a term to expire December 31, 2015; and

**WHEREAS**, the Township Planner will be called upon to render services to the Township which are beyond those required by such Administrative Code and the Township desires to provide for the rendering of such services by entering into an Agreement with regard thereto establishing the terms of compensation therefore; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

**WHEREAS**, this contract is awarded without competitive bidding as a "professional service" under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

**NOW, THEREFORE, BE IT RESOLVED** that **Harbor Consultants** is appointed as Township Planner for a term to expire December 31, 2015; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Harbor Consultants** which Agreement shall govern all services rendered by **Harbor Consultants** which are beyond those required by the Administrative Code; and

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that Barbara Russo and Ana Minkoff are appointed, Community Development Representatives and John Bussiculo and Thomas Barton are appointed as the Alternate Representatives and they are hereby authorized to make the necessary applications for the Year XXXXI Union County Community Development Block Grant Program, and to arrange for a public hearing to solicit citizen input as to community development needs, priorities and strategies prior to proposed submission; and

**BE IT FURTHER RESOLVED** that copies of this resolution is to be forwarded to Barbara Russo, Ana Minkoff, John Bussiculo, Thomas Barton, County of Union, Administration, Township Clerk and Treasurer.

**APPROVED this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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Ana Minkoff  
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year; and

**WHEREAS**, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$15,679,831.80; and

**WHEREAS**, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption, capital improvement and public assistance in said budget is the sum of \$4,115,955.85.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Berkeley Heights, in the County of Union, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**TEMPORARY APPROPRIATIONS - 2015**

<u>TITLE</u>	<u>AMOUNT</u>
General Administration:	
Salaries & Wages	\$ 38,062.50
Other Expense	12,009.38
Mayor:	
Salaries & Wages	1,050.00
Other Expense	387.19
Township Council:	
Salaries & Wages	5,512.50
Other Expense	899.06
Township Clerk:	
Salaries & Wages	28,875.00
Other Expense	15,848.44
Financial Administration:	
Salaries & Wages	38,325.00
Other Expense	8,150.63
Auditing Services	13,912.50
Tax Collection:	
Salaries & Wages	16,537.50
Other Expense	1,799.44
Tax Assessment:	
Salaries & Wages	22,443.75
Other Expense	5,214.56
Legal Services	64,312.50

Fire Hydrant Service	46,725.00
Engineering:	
Salaries & Wages	76,912.50
Other Expense	13,860.00
Planning Board:	
Other Expense	9,430.31
Board of Adjustment:	
Salaries & Wages	525.00
Other Expense	2,703.75
Environmental Commission:	
Other Expense	280.88
Affordable Housing:	
Other Expense	3,596.25
Uniform Construction Code:	
Salaries & Wages	65,231.25
Other Expense	10,661.44
Insurance:	
Liability	120,750.00
Unemployment	5,250.00
Group Health	617,460.90
Police Department:	
Salaries & Wages	852,468.75
Other Expense	48,693.75
Crossing Guards:	
Salaries & Wages	36,225.00
Other Expense	1,443.75
Office of Emergency Management:	
Salaries & Wages	1,903.13
Other Expense	2,283.75
Fire Department:	
Salaries & Wages	3,018.75
Other Expense	32,766.56
Fire Prevention:	
Salaries & Wages	7,350.00
Other Expense	1,903.13
Public Defender:	
Salaries & Wages	1,863.75
Municipal Prosecutor:	
Salaries & Wages	4,134.38
Streets & Roads:	
Salaries & Wages	155,400.00
Other Expense	24,583.13
Vehicle Maintenance:	
Salaries & Wages	32,287.50
Other Expense	35,962.50
Solid Waste Collection	65,966.25

Bulidings & Grounds:	
Salaries & Wages	19,950.00
Other Expense	12,271.88
Snow & Ice Removal	28,875.00
Public Health Services	18,375.00
Welfare Administration:	
Salaries & Wages	1,050.00
Recreation Services:	
Salaries & Wages	70,875.00
Other Expense	11,116.88
Municipal Library:	
Salaries & Wages	133,875.00
Other Expense	144,321.71
Tax Appeals	19,687.50
Postage	3,150.00
Condominium Reimbursement	5,250.00
Community on Cable	5,906.25
Sewer Plant:	
Salaries & Wages	118,125.00
Other Expense	100,590.00
Other Sewer Expense	40,162.50
Utilities	210,262.50
Accumulated Absences	2,625.00
Municipal Court:	
Salaries & Wages	23,887.50
Other Expense	7,875.00
Statutory Expenditures	388,254.13
Federal & State Grants	17,038.73
Reserve for Uncollected Taxes	177,450.00
	<u>\$ 4,115,955.85</u>
Salaries & Wages	\$ 1,755,888.75
Other Expenses	<u>2,360,067.10</u>
	<u>\$ 4,115,955.85</u>

Approved this 1<sup>st</sup> day of January, 2015.

ATTEST:

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year; and

**WHEREAS**, the date of this resolution is subsequent to that date; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Berkeley Heights, in the County of Union, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2015 to December 31, 2015 inclusive:

Payment of Bond Principal	\$ 735,000.00
Payment of Bond Anticipation Notes	288,400.00
Interest on Bonds	235,500.00
Interest on Notes	28,600.00
Repayment for Principal and Interest On Infrastructure Loans	<u>603,000.00</u>
	<u>\$ 1,890,500.00</u>

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**A RESOLUTION APPOINTING  
FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER  
FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Berkeley Heights is a member of the Garden State Municipal Joint Insurance Fund ("GSMJIF"); and

**WHEREAS**, it is required by the GSMJIF bylaws for the Township of Berkeley Heights to have representation on the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** on this 1st day of January, 2015 by the Council of the Township of Berkeley Heights, County of Union, State of New Jersey that:

1. **Barbara Russo** is hereby appointed as Fund Commissioner representing the Township of Berkeley Heights on the Garden State Municipal Joint Insurance Fund Board of Commissioners.
2. **John Bussiculo** is hereby appointed as Alternate Fund Commissioner representing the Township of Berkeley Heights on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

I do hereby certify that the foregoing is a true copy of a resolution passed by the Council of the Township of Berkeley Heights at a meeting held on the 1st day of January, 2015.

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Ana Minkoff, Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Planning Board for a term to expire 12/31/2015.

**PLANNING BOARD**

**Kevin Hall, Township, Council Representative 12/31/2015**

**APPROVED this 1st day of January, 2015.**

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union, and State of New Jersey, in meeting assembled, that the **PUBLIC MEETINGS** of the Township Council for the year **2015** will be held as follows:

January 6, 2015	January 20, 2015
February 10, 2015	February 24, 2015
March 10, 2015	March 24, 2015
April 7, 2015	April 21, 2015
May 5, 2015	May 19, 2015
June 9, 2015	June 23, 2015
July 7, 2015	July 21, 2015
August 4, 2015	August 18, 2015
September 1, 2015	September 15, 2015
October 6, 2015	October 20, 2015
November 10, 2015	November 24, 2015
December 1, 2015	December 15, 2015

**Special dates:**

**Primary Election – June 2, 2015**

**General Election – November 3, 2015**

**Budget Meetings – January 12, January 19, January 26, February 2, and February 9, 2015**

All Meetings to be held in the Conference Room and Public Meeting Room of Town Hall, 29 Park Avenue, Berkeley Heights, New Jersey, at **7:00 PM** and will not go substantially past 10:30 p.m.; and

**BE IT FURTHER RESOLVED** that an Agenda will be ready to the extent known prior to the Official Public Meetings, said Agenda to be posted on the Township bulletin board in the Municipal Building and available from the Township Clerk; and that any other meetings, either regular or special, beyond the scheduled dates will be announced 48 hours in advance and such notice transmitted to at least two (2) newspapers, in accordance with the State Open Public Meetings Act of 1974, the “Sunshine Law”; and

**BE IT FURTHER RESOLVED** that after the adoption of an appropriate resolution the Council may adjourn to an Executive Session during or at the conclusion of any Public Meeting.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Courier News and Star Ledger in accordance with the aforementioned law.

Approved this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

---

**Ana Minkoff**  
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the Courier News and the Star Ledger be and they are hereby designated as the primary sources of legal advertising for the Township for the year 2015; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to. The Courier News and the Star Ledger.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

---

**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, it is necessary that the Township Council adopt a Resolution authorizing the Mayor to sign all checks, drafts and other legal instruments for and on behalf of the Township as Mayor as long as said person shall serve in such capacity; and

**WHEREAS**, it is necessary that the Township Council also adopt a resolution authorizing the Township Treasurer and the Township Clerk to sign all checks, drafts and other legal instruments for and on behalf of the Township in their respective capacities.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that pursuant to the foregoing, Mayor Woodruff as well as the Township Treasurer and the Township Clerk be and they are hereby duly authorized and directed to sign and execute all checks, drafts and other legal instruments desirable or necessary in the performance of their duties commencing January 1, 2015; and

**BE IT FURTHER RESOLVED** that copies of this resolution be transmitted to the banks and depositories of Township funds.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

---

**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following institutions be and are hereby designated as depositories of Township funds for the year 2015:

**Bank of America**, 145 Snyder Avenue, Berkeley Heights, NJ 07922  
**TD Bank**, 331 Springfield Avenue, Berkeley Heights, NJ 07922  
**State of NJ Cash Management Fund**, Dean Wittier Trust Co.  
**Union Center National Bank**, 512 Springfield Avenue, Berkeley Heights, NJ  
**Investor's Savings Bank**, 441 Springfield Avenue, Berkeley Heights, NJ

**AND WHEREAS**, the Township Council desires to provide and designate the officials of the Township who may issue and sign checks, drafts and other instruments for the withdrawal of funds for municipal purposes deposited in the banks aforesaid.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that pursuant to the foregoing, for the year 2015 and until modified by subsequent resolution, the signatures of the two (2) following municipal officials shall be required on any document for the withdrawal of funds for municipal purposes from the aforementioned banks, to wit:

**Mayor Robert Woodruff and Township Treasurer**; with the exception of checks, drafts and other documents for withdrawal from any payroll account, which document will be signed only by the Treasurer or in his absence, by the Assistant Treasurer; and

**BE IT FURTHER RESOLVED** that the Assistant Treasurer, is hereby authorized to sign the documents aforesaid, but only in the event of the absence of the Township Treasurer; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the aforementioned individuals and the banking institutions named herein.

Approved this 1<sup>st</sup> day of January, 2015.

**ATTEST:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, it is deemed advisable and in the best interest of the Township to deposit certain funds in the TD Bank, a banking corporation of the State of New Jersey, in an account to be designated as a **"Payroll Account"**.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that pursuant to the foregoing, the Township Treasurer is hereby authorized to maintain in the TD Bank, 331 Springfield Avenue, Berkeley Heights, NJ a Township Account designated as **"Payroll Account"**, and to deposit and withdraw therefrom Township funds for the purpose of satisfying Township payroll requirements upon his signature alone or, in his absence, upon the signature of the Assistant Treasurer; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the TD Bank, Township Treasurer and Assistant Treasurer.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, pursuant to law, the Township Council may establish the interest rate to be paid in connection with late payment of taxes and sewer charges.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that interest on taxes and sewer user charges in arrears for the year 2014 be fixed at the rate of eight (8%) percent per annum on all amounts up to the first \$1,500.00 of obligation and eighteen (18%) percent per annum on any excess over \$1,500.00; and

**BE IT FURTHER RESOLVED** that the said interest rate of eight (8%) percent per annum be applicable on taxes and sewer user charges in arrears for preceding years on all amounts up to the first \$1,500.00 of obligation and eighteen (18%) percent per annum on any excess over \$1,500.00.

**BE IT FURTHER RESOLVED** that in addition to the interest provided above, on all delinquencies in excess of \$10,000.00 and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of \$10,000.00.

**BE IT FURTHER RESOLVED**, that the grace period of ten (10) calendar day will be allowed within which an installment of taxes or assessments may be received without additional charge of interest as provided by Chapter 105, Laws of 1965.”

**BE IT FURTHER RESOLVED** that copies of this resolution be transmitted to the Tax Collector, Township Clerk, and the Treasurer.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

---

**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED**, by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that for good cause shown, the following are established as the petty cash funds for the various departments in the Township of Berkeley Heights for the year 2015:

Treasurer .....\$ 500.00  
Police Chief.....\$ 500.00

**AND BE IT FURTHER RESOLVED** that certification is hereby made that the persons having custody of the funds will be bonded with corporate surety in an amount not less than \$1,000.00 and shall be as follows:

Treasurer	Michel Marceau
Acting Police Chief	John DiPasquale

**AND BE IT FURTHER RESOLVED** that copies of this resolution be transmitted to the above mentioned individuals.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, it is the desire of the Tax Collector to conduct an annual tax sale of the prior year delinquencies; and

**WHEREAS**, in accordance with Chapter 99 regulations, a resolution is necessary to do so.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights that the Tax Collector is hereby authorized to conduct an annual tax sale of prior year delinquencies.

**Approved this 1st day of January, 2015.**

**ATTEST:**

---

**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Berkeley Heights Free Public Library has established policies with regard to the assessment and collection of the moneys received from photocopy machines and gifts/donations, fines and penalties and the Township Council believes that it is appropriate for any sums collected to be expended by the Library for its purposes and duties.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that all library fines, moneys received from photocopy machines and gifts/donations received by the Free Public Library of the Township of Berkeley Heights be re-appropriated to said Library to be used for Library purposes, in addition to the amount appropriated in the budget for the year 2015, and said fines and gifts, if any, may be retained by the Library.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Township Clerk, the Treasurer and the Library.

**Approved this 1<sup>st</sup> day of January, 2015.**

**ATTEST:**

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**Ana Minkoff  
Township Clerk**